

BOARD OF EDUCATION  
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING  
Aug. 8, 2012

BOARD MEMBERS PRESENT

Diane Campbell  
Jane Gattone  
Scott Miller  
Joseph Pineau  
Robert Reding  
Chris Stream

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent  
Dr. Stephen Johns, Business Manager  
Joanne Rathunde, Technology Director  
Elizabeth Keefe, Special Services Director  
Marybeth DeLaMar, Principal

VISITORS

Kristi Metzger  
Chris Guss  
Deborah Pineau  
Alex Kalous  
Bernadette Hanna

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:57 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding, and Chris Stream. Lisa Scanio was absent.

PUBLIC COMMENT – Chris Guss explained the costs relating to the outdoor school sign purchased by the PTO. The major costs are for illuminating the sign, which involves extending electrical service. Mr. Guss said the installation process could be completed inexpensively, without electricity. Diane Campbell pointed out that the sign says Millburn Central. The cost for changing the sign to Millburn Elementary is about \$500.

Alex Kalous said she has talked to many parents in the district, and no one she has talked to wants the school names changed. She said that financially it may look like a small issue, but she sees it as a big issue because it involves more change and a waste of time and money.

Kristi Metzger asked for a clarification on Public Comment at Board meetings. She read from a statement that said Public Comment would be accepted twice during meetings, at the beginning and at the end. Robert Reding explained that the Board's previous policy was to accept Public Comment at two different times during meetings. However, the Board changed that policy after attending a training session conducted by the Illinois Association of School Boards. The current policy, which is available with agendas at each meeting, allows for Public Comment once at the beginning of the meeting. Mr. Reding said the statement Ms. Metzger read might be on the website, and will be corrected.

ADDITION OF NON-ACTION ITEMS – Jason Lind gave the Superintendent's Report at this time, including information on the following:

- He would like to have a discussion regarding bus routes and busing efficiencies that will result from the change to grade level centers. This will probably be at the next Board Meeting.
- Bus routes and class lists will be distributed about a week before school starts.
- A successful Proof of Residency Event was conducted last week. It was well organized, which resulted in only short waiting time, averaging four minutes.
- He will be making two presentations tomorrow. The first will be at the Rotary Club, where he will be speaking about what a superintendent does. The second will be at a meeting of new superintendents, where he will speak about support the district has received from the Illinois Association of School Boards.

## INFORMATION/DISCUSSION ITEMS

REVIEW CASH FLOW FOR FISCAL YEAR 2013 – Dr. Stephen Johns started his report by saying that he follows a policy of never using the Debt Service fund balance for cash flow purposes. He reviewed the projected cash flow for Fiscal Year 2013, estimating a negative balance in May of about \$1.92 million. Considering factors such as state aid and property tax revenue, Dr. Johns said he will recommend that the Board set the TAW limit at \$2.5 million for FY 2013. This is lower than the FY 2012 TAW limit of \$3 million. The Board will vote at a future Board Meeting on approving a TAW limit.

SEDOL FINANCIAL PLANNING – Supt. Jason Lind reported that he has been in contact with SEDOL concerning a change in their billing procedures that will have an impact on Millburn. However, SEDOL is not prepared to release final information at this time. He will inform the Board when the changes have been finalized and released by SEDOL.

FUTURE AGENDA ITEMS – Supt. Jason Lind discussed several topics that will be on future Board Meeting agendas, including:

- 2012-13 Emergency Management Plan
- Appointment of Representatives to Accept School Board Election Nomination Papers
- Parent-Student Handbook Changes
- Updated Builder Contribution Agreement
- Strategic Plan Update

It was noted that Elizabeth Keefe, Joanne Rathunde and Marybeth DeLaMar exited the meeting at 8:37 p.m.

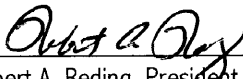
## EXECUTIVE SESSION

A motion was made by Chris Stream and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Jane Gattone, Diane Campbell, Chris Stream, Robert Reding, Joseph Pineau and Scott Miller. Nays: none. Absent: Lisa Scanio. The motion passed. The Executive Session began at 8:44 p.m.

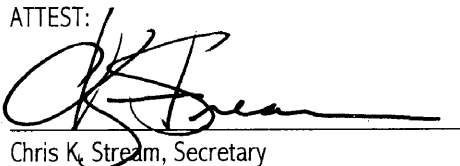
A motion was made by Chris Stream and seconded by Diane Campbell to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio. The motion passed. The Executive Session adjourned at 9:32 p.m.

## REGULAR MEETING RESUMES

A motion was made by Diane Campbell and seconded by Joseph Pineau to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio. The motion passed. The Committee Meeting adjourned at 9:33 p.m.

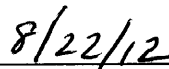
  
 Robert A. Reding, President  
 Board of Education  
 Millburn School District 24

ATTEST:



Chris K. Stream, Secretary  
 Board of Education  
 Millburn School District 24

Date

  
 8/22/12